



School Prospectus

Updated November 2019

Welcome to Quilpie State College,

We look forward to working in partnership with you and your child to ensure the highest quality of education for your child.

Quilpie State College has a long tradition of quality public education dating from 1918. What was once a primary school has evolved into a complete educational institution catering for the educational needs of the children of Quilpie. Our expert teaching team and academic curriculum provides quality learning experiences for children aged 0 to 18 years of age. We offer classes in all year levels from Prep to Year 10. We also provide educational programs for the zero to five year old children through our GAME (Getting A Meaningful Education) program whilst at the opposite end of the spectrum we support senior students to complete Year 11 and 12 at the school, via School of Distance Education.

Quilpie State College offers students a significant range of subject and career paths. Quilpie State College is able to offer a distinctive range of learning opportunities across the primary and secondary sectors due to the outstanding resources and facilities, far more than most schools of this size in Queensland. An example of subjects available to students includes Design Technologies, Science, Health and Physical Education, Arts (including Music, Drama, Dance and Mixed media), Mathematics, Instrumental Music, Languages, English, HaSS (Business and Economics, Civics and Citizenship, Geography, History) and Digital Technology.

Curriculum camps, excursions, Opti-Minds, book club, religious education, Under 8's day, athletics and swimming carnivals along with many other valuable real life experiences are organised for the benefit of the students.

Quilpie State College remains on the cutting edge of education with iPad applications and a 1-1 laptop program for all students in Years 2-10. Evidence proves that this program has increased student engagement with learning and as a result increased educational outcomes for all students.

My staff and I look forward to working in partnership with you towards achieving the very best educational, sporting and cultural outcomes for your child.

Yours in education,

Hayden Park
Acting Principal

QUILPIE STATE COLLEGE STAFFING

PRINCIPAL

Mrs Rachael McWaters (On leave)
Mr Hayden Park (Acting)

TEACHERS

Miss Emily Gill (Head of Curriculum)
Mr Roger Volz (Experienced Senior Teacher)
Mrs Kym Tully (Experienced Senior Teacher)
Mrs Jane Mulligan (Experienced Senior Teacher)
Mrs Colleen Rush (Experienced Senior Teacher)
Mrs Sandra Mocke
Mrs Valerie Heinemann
Mrs Emily Tully (On Leave)
Mrs Lauren Park
Miss Deborah Robinson
Miss Tianna Carroll
Mr Matthew Christie
Miss Taylor Logan

ANCILLARY

Mrs Melanie Edwards - Admin Officer
Mrs Delma Quinn- Teacher Aide
Mrs Linda Lunney- Teacher Aide
Mrs Cathy Thomas-Teacher Aide
Ms Lalirra Lander - Teacher Aide
Mrs Katrina Thomson - Teacher Aide
Ms Kaitlin Thomas- Teacher Aide
Ms Traci Jones- Teacher Aide/ Cleaner
Mrs Jackie Spencer- Cleaner
Mr Peter Heinemann- Schools Facilities Officer

PARENTS AND CITIZENS ASSOCIATION

The Quilpie State College Parents and Citizens Association endeavours to provide a forum for all parents to share ideas, suggestions and any concerns they may have regarding their association with the school. This forum is a valuable opportunity for families to experience co-operation, interaction with staff and administration and other families who are attending the school, as well as members of the community.

One of its many purposes is to speak as the representative voice of the families of the school and to share information that is provided on a regular basis. This is the most important function of the association. The principal provides a comprehensive report at each meeting regarding financial, curriculum and administrative matters.

In addition to providing information, consultations, discussions and feedback, suggestions are provided on a range of issues of interest to participants. Another function is to provide or assist in the provisions of financial or other resources or services for the benefit of the students of the school.

The P & C Association meets every 3rd Thursday of the month, in the Resource Centre at school. The Annual General Meeting for is held in March each year. Meetings are generally held at 5:00pm, although other options can be considered in order to encourage attendance.

All parents and community members are invited to become active members of the Association.

ANNUAL SCHOOL HIGHLIGHTS

Term 1: Australia Day Holiday
 Parent/Teacher- meet & greet/ 3 Way secondary meeting
 Cross Country Carnival

Term 2: National Literacy & Numeracy tests Years 3/5/7/9
 Athletics Carnival
 ANZAC Day
 NAIDOC Day
 Under 8s Day

Term 3: Quilpie & District Show
 3 -Way secondary meeting
 Parent/teacher interviews
 University of NSW Competitions/ICAS Tests
 Combined Schools display at the Visitor Center

Term 4: Remembrance Day
 Swimming Carnival
 Combined Schools Arts Gallery
 Year Six and Year Ten Graduation
 Annual Awards Ceremony

ADDITIONAL COSTS THAT YOU MAY BE REQUIRED TO CONTRIBUTE TO:

Camp, representative sports, excursion fees and extra curricula activities as required.

BOOKLISTS

Booklists are enclosed in the student details package.

PLEASE ENSURE each individual item is CLEARLY MARKED with YOUR CHILD'S name.

CURRICULUM

Quilpie State College offers quality education covering all grades from Preparatory to Year 10.

The teaching at Quilpie State College is based on the Australian Curriculum, Education Queensland and Queensland Studies Authority. The Education Queensland Strategic Plan significantly influences the current direction of education in Queensland. The Australian Curriculum is used for the following subjects in 2019, English, Mathematics, Science, History and Geography, Business and Economics, Civics and Citizenship, Languages, The Arts, Health and Physical Education and Technologies.

Year Levels & Phases Explained

Years P - 3 are referred to as the Early Phase of Learning; Years 4-6 are referred to as The Middle Phase of Schooling; Years 7-9 are referred to as Junior Secondary and Years 10-12 are referred to as Senior Secondary Schooling.

The Early Phase of Learning concentrates on developing skills, attitudes, processes and knowledge of each child. Preparatory will be influenced by the Australian Curriculum for English, Mathematics, Science, Geography and History. Other areas of the curriculum will be based on the Early Years Curriculum Guidelines.

The Early and Middle School Curriculum:

Prep- Year 6

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| <ul style="list-style-type: none">▪ English▪ Mathematics▪ Humanities and Social Sciences▪ Science▪ The Arts▪ Health and Physical Education | <ul style="list-style-type: none">▪ Technology▪ Industrial Design and Technology (Manual Arts)▪ Business and Economics and Civics and Citizenship(Year 5 onwards)▪ Languages (Year 5-6 onwards) |
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Junior and Senior Secondary Curriculum:

Years 7- 10

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| <ul style="list-style-type: none">▪ English▪ Mathematics▪ Science▪ The Arts▪ History and Geography▪ Technology- Home Economics & Manual | <ul style="list-style-type: none">Arts▪ Health and Physical Education▪ Civics and Citizenship▪ Business and Economics▪ Languages (Year 7-8) |
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STUDENT LEARNING PROFILE

The school recognises the individual needs of each student. In keeping with this focus, learning is tailored to align instruction to the cognitive and affective readiness of the child, in simple words, we provide a curriculum for the individual student.

This ensures that any areas of strength are enhanced and areas for improvement are supported as part of the overall focus on developing a solid quality foundation for life-long learning.

We provide a range of learning experiences designed to promote academic and physical achievement as well as social and cultural awareness.

Secondary education is designed to extend and further develop the attitudes, skills, knowledge and processes taught in the earlier years.

INSTRUMENTAL MUSIC

Our Instrumental Music program runs once a week and is delivered by a visiting music teacher. Students can learn a brass, woodwind or percussion instrument and is approved by the Principal. Participation is based on skill and willingness to practice.

GAME

GAME is our Early Years program aimed at 0-5 years old. The program is held on Thursday mornings each week of the school term. More information can be accessed through the school office.

ENROLMENT

Please contact the school and make an appointment to discuss enrolling your child. To be eligible for enrolment in Prep a birth certificate must be sighted by administration.

Prep is considered the first formal year of full time schooling and every day is important. Please refer to the table below to ensure your child is eligible to enroll- child must turn 5 by 0th of June.

REGULATION 33 (5) A parent of a child upon request by the Principal of a State School, shall produce to him/her documentary evidence of the date of birth of this child.

TRANSFER OF STUDENT

If you are transferring your child to another school please notify the Principal or Administration, stating the date of transfer and the school to which your child will be attending.

STUDENT BEHAVIOUR & CODE OF CONDUCT

Upon enrolment you will be provided with a copy of the Quilpie State College Responsible Behaviour Plan. Quilpie State College is a Positive Behaviour for Learning (PBL) School. You will see this process reflected in our Students Code of Conduct.

Please refer to our full Students Code of Conduct for details of classroom management strategies, reinforcement of positive behaviour strategies and processes for dealing with unacceptable behaviour.

DETENTION

Students, who fail to act responsibly and display unacceptable behaviour will be placed on detention. Detention may be for a maximum period of 20 minutes at lunchtime and for up to 30 minutes after school if arranged through the parent/carer and 24 hours' notice is provided.

As part of our 3-way partnership, families will be expected to clarify with their student the schools' expectations of behaviour standards to ensure regular and continued attendance at Quilpie State College. Continual disobedience, misconduct or behaviour prejudicial to good order and discipline of Quilpie State College may result in a student being suspended or even excluded from the school.

REINFORCEMENT OF POSITIVE BEHAVIOUR

An integral part of any behaviour code is recognition of good attitudes and development of responsible behaviour. This is done in various ways, including a note to parents, phone calls or postcards home and awards on weekly assembly which is scheduled for Monday mornings at 8:55am. Families are encouraged to participate in these gatherings. More details on our school wide behaviour system is found in our school Students Code of Conduct.

FAMILY FRIENDLY ASSEMBLIES

Each Monday morning at 8:55am the school gathers for an assembly. It is an opportunity to share classroom experiences and achievements. Student of the Week awards are presented and class groups share their achievements and performances.

All parents and community members are invited to attend and share the assembly with us.

PEDAGOGY AND LEARNING

Quilpie State College uses the Explicit Instruction Methodology. This methodology allows teachers and students to use the gradual release method of teaching. Teachers use 'Warm ups' at the start of each lesson to revisit previously taught concepts. The body of the lesson is then broken into three critical stages- I do, WE do, YOU do. These stages happen throughout the learning. This allows for students to see the teacher complete the activity/task, student/teacher completes the task together and then once the student is at a certain level of independence they perform the task by themselves. This allows for the development of new skills and knowledge along with practice the mastery of already acquired skills. A closing 'plough back' is then used to again reiterate the new content and gauge an understanding of the student level of understanding at the end of the lesson experience.

In keeping with the philosophy of "developing the whole child", Quilpie State College prepares all of our students for the real world by providing experience in:

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| <ul style="list-style-type: none">▪ research based learning▪ daily hands-on use of computers▪ knowledge of current events▪ education in understanding the media | <ul style="list-style-type: none">▪ involvement in democratic processes▪ involvement with the community▪ communication skills▪ educational visits / camps and excursions |
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VISITING SPECIALISTS

Quilpie State College accesses visiting specialists in the following areas, at times, these specialists may not be accessible due to Human Resource management outside the parameters of our control.

- Speech language therapist
- Guidance Officer
- Occupational Therapist
- Physiotherapist
- Child Mental Health workers
- Early Intervention Parenting Worker
- Social Worker

(Visiting specialists are available for consultation upon request. Contact the Principal or class teacher for a confidential interview to discuss your needs.)

In addition to Department of Education services, Queensland Health school based health nurse makes regular visits to Quilpie State College and the GAME program and conducts seminars on a variety of subjects important to the health and wellbeing of our students. This information is usually promoted via the school newsletter “Quilpie Cryer” each fortnight.

INFORMATION & COMMUNICATION TECHNOLOGIES (LAPTOPS)

This school community recognises that computers play an increasingly important role in the everyday lives of our students and therefore we provide opportunities at all levels that will enhance:

- computer awareness
- computer skills
- computer assisted learning

Laptops and I-pads are viewed as a learning and teaching tool and are not treated as a separate subject in classes, but rather are integrated into all subject areas as appropriate. The impact of the worldwide information explosion has demanded the incorporation of technology into daily learning and has created an increasingly ‘Global Classroom’ which is seamlessly linked to people and resources across the world.

All students have ready access to interactive whiteboards, iPads and laptops. All classrooms have computers with internet access. As students learning progresses, it is expected that they are competent & comfortable with the use of Information Technologies particularly –computers and iPads. Abuse of school technology resources will not be tolerated and may result in removal of privileges. Please refer to the Responsible Behaviour Plan regarding consequences of inappropriate use of ICTs.

HOME BASED LEARNING SUPPORT/HOMEWORK

Quilpie State College offers families a unified approach to home based learning support. Nightly reading, spelling, number facts and strategies for mathematics are our primary focus.

Home based learning support is given for several reasons:

- To review a particular concept
- To provide practice or drill
- To further develop skills and/or learning processes
- To link home and school

As with all tasks students should be encouraged to put time, effort and care into their work. Parents are encouraged to see your child's teacher as required.

Middle, Junior Secondary & Senior Secondary School students are expected to complete homework most week nights. The amount of homework will vary. If students do not have specific work set for them, it is expected that they will spend some time revising the day's work and preparing for their next topic.

ASSESSMENT

The purpose of assessment is to become informed of your child's current educational status and general levels of growth and development. Teachers use assessment information to facilitate the planning and continuity of curriculum programs within and across year levels.

Written progress reports are provided at the end of each semester, however, parents are encouraged to contact the school to discuss the student's progress on a regular basis

If your child is 'at risk' of failing an assessment piece you will be notified by their teacher.

3-WAY PARTNERSHIP MEETINGS (PARENT/TEACHER/STUDENT) SECONDARY

Meetings are offered every semester of the school year (term 1 and 3). Your attendance at these meetings is encouraged in order to maximize the positive contribution home and school, can have on your children's learning, when working together. You will be notified when these meetings are scheduled.

DENTAL SERVICE

The Queensland Health Service has a dental service that is scheduled to visit the school on a regular basis. Parental permission is sought before treatment. Consent forms are sent home and must be returned by the due date or treatment will not be provided.

EAR AND EYE SERVICE

Audiology services/ Ear Screeners and Optometrist are scheduled to visit the school on a regular basis. Parental permission is sought before visits. Consent forms are sent home and must be returned by the due date or treatment will not be provided.

RELIGIOUS INSTRUCTION

Prep students do not attend Religious Instruction. A yearly review of religious instruction will be made based on the availability of ministers to conduct classes. Non-denominational Christian Religious Education is offered on a termly basis. Students enrolled prior to 2011 and those who have not nominated a religious faith on the enrolment form will require a separate permission form to participate, however, those enrolled 2011 onwards will not require a separate permission form if religious faith is nominated on the enrolment form.

CHAPLAIN SERVICE

The school Chaplain will attend Quilpie State College once a month. 'Chappy' integrates with all of the staff and students offering support if needed. Voluntary Student Participation in Program of Chaplaincy Services forms will be sent home if needed.

RESOURCE CENTRE (Library)

At this school, it is our policy that all children be encouraged and provided with regular access to the Resource Centre and that the Resource Centre be viewed as an important place in the school.

The Resource Centre is open to all students, parents and community members who wish to use or borrow the resources. Our resources are expanding each year. The Resource Centre is open most lunchtime breaks for students and teachers.

In the Resource Centre we follow these ideals:

- Respect others rights
- Come prepared to learn
 - Ask for help
- Treat books with respect

SPORTS CARNIVALS

Students participate in sporting carnivals throughout the year. Each year, Swimming, Athletics and Cross Country Carnivals are held in Quilpie. Depending on students' abilities they may have the opportunity to compete in our district, region or in state competitions travelling to events in Charleville and other locations throughout the year. Student's attendance to these carnivals may be jeopardized if their behaviour is deemed below satisfactory to be a representative of Quilpie State College.

SWIMMING

Swimming instruction will take place during Term One and Term Four. Students will walk to and from the pool, and will be under staff supervision at all times. Swimming is a compulsory activity for ALL students and requires a medical certificate or written permission from a parent if a student is not participating. Education Queensland's Sun Safety Strategy will make it compulsory for all school children to wear sun-shirts or T-shirts during school water-based activities.

UNIFORMS

The uniform incorporates a shirt which represents Quilpie's trademark of being an Opal community. Shirts can be purchased from the school administration along with black pants long/short and skorts/skirts. A red bucket hat for primary and black bucket hat for secondary students is part of the uniform. A winter uniform has been implemented with the inclusion of a polar fleece jacket. The wearing of school uniform is strongly supported by P & C and staff. ***Wearing of the correct school uniform is expected and is a part of our school wide expectations.***

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| - Quilpie State College School Shirt | secondary |
| - Black bottoms i.e. shorts/skirts/skorts | - Red school fleece jumper for winter |
| - Closed in footwear | - Black long pants |
| - Socks | - Hair must be up and out of the face at all times. |
| - Red bucket hat primary, black bucket hat | |

No exceptions- parents/carers will be contacted if their child is consistently out of the correct uniform.

The wearing of the uniform is believed to greatly assist towards improving the public perception,

image, tone and respect for and of our school.

Research confirms that the financial output to you as parents is an initial one only. The cost of uniforms is comparable and in most cases considerably less than the costs of the expense of clothing that you would otherwise be outlaying for your child. It is extremely important that we all work together to ensure that the uniform policy is effective. To assist you the P & C have stocks of uniform essentials including shorts, skorts, shirts, hats, jumpers etc as a service to you.

SCHOOL SHOES

The school requires that all students have closed in footwear. Runners or joggers are the most suitable for school activities. Fashion items and sandals with heels and unsupportive canvas shoes are NOT ACCEPTABLE.

Closed in shoes are mandatory under Workplace, Health and Safety regulations for Industrial Technologies, Home Economics, Physical Education and Science.

DAILY SCHOOL UNIFORM

GIRLS

Quilpie State College T-shirt
Black skorts – skirt/shorts
Socks - Clean
Shoes - Joggers/Runners – no sandals or canvas shoes
Hat- bucket hat
Hair must be tied up out of the face at all times

BOYS

Quilpie State College T-shirt
Shorts - Black
Socks - Clean
Shoes - Joggers/Runners– no sandals or canvas shoes
Hat- bucket hat
Hair must be tied up out of the face at all times

GENERAL UNIFORM CONSIDERATIONS

Students are not permitted to wear items of clothing containing wording or graphics that, **in the opinion of the Principal**, is un-desirable. In the unlikely event that this situation arises, parents / carers will be contacted to collect the student to go home and change into school uniform. (Contact school office for Uniform information)

It is the responsibility of each family to ensure that the student is appropriately dressed for weather conditions in school uniform every day.

The uniform is approved by the P & C and as such the administration of the school can reasonably expect that families will support this initiative to help reduce the exorbitant costs associated with purchasing enough children's clothes for home and school use. The agreement cannot succeed unless we have your total commitment and support. As a staff we are committed to the wearing of a professional standard of dress. Students and staff will be actively encouraged to maintain a high level of dress. *If anyone is experiencing financial difficulty regarding the cost of uniforms please discuss your concerns with the Principal as we may be able to organise a repayment scheme that will best suit your needs.*

HATS

In conjunction with the Sun Safe Queensland program, a broad-brimmed hat is expected to be worn daily and for all formal functions, extra-curricular activities, HPE lessons and lunchtime play. Your child will not participate in lunchtime activities if they do not have their school hat.

JEWELLERY

- Wrist watches
- Pierced ears – small plain studs, small sleepers only.
- Facial piercing must be covered at all times whilst at Quilpie State College and representative meets
- No other jewellery, lairish coloured hair or nail polish is permitted.

Principal's discretion applies to all of the above.

MOBILE PHONES

Mobile phones are not permitted at school by any student. If for any reason you require your child to contact you they are able to use the school phones under supervision from Administration. If you require your child to have a mobile phone on them during school hours, permission from the Principal must be granted prior. If your child brings a mobile phone to school this will be confiscated by the Principal and you the parent/carer must collect the device from the Office.

STATIONERY

In keeping with Quilpie State College and government policy of “not competing with local business” Quilpie State College will not be stocking stationery items. All goods can be purchased through the local newsagent or at any other provider of parent choice.

LEAVING SCHOOL GROUNDS

No student is permitted to leave the school grounds. This is a statewide state school policy.

If your child leaves the school grounds without supervision the Police will be called to collect your child and parents will be notified immediately.

If it is necessary for your child to leave the school a parent/carer must sign the student in and out of the school office.

HEALTHY BREAKFAST AND LUNCH

Every morning healthy breakfast is available at the Home Economics room for all students from 8.30am. We encourage all students who would like to have some breakfast to attend.

LOST PROPERTY

The lost property box is located in the Library. It is a requirement to have your child's clothing **CLEARLY MARKED** with their name. Property unclaimed at the conclusion of each term will be donated to our 'spare uniform' box.

MEDICATION DURING SCHOOL HOURS

At times it is necessary for children under doctor's instructions to take medication during school hours. We are aware of this and are willing to assist you in the situation, in keeping with the directions of the Education Act. A copy of the required medication form can be accessed from the school office. At no time can school staff administer any medication to any student without signed parental permission form and the medication which will be contained in a pharmacy issued container with the child's name clearly identifiable on the label along with the dose and expiry date of the medicine.

CHILDREN WHO BECOME ILL AT SCHOOL

If your child is ill at school every effort will be made to contact the parent or guardian to come and collect the child. School is not the best place for a sick child. Please ensure that you update your contact details when/if these change. If suitable arrangements are not made within 30 minutes then administration will have to contact medical professionals in circumstances when our duty of care responsibilities for the student are exhausted.

ARRIVAL AT SCHOOL

Students are not permitted to arrive at school before 8:30 am.

Your child will not be supervised before 8.30am- students are not to arrive at school before this time.

All prep students **MUST** be **brought to** and **collected from** the **Prep Classroom** door by parents or carers, (if an older sibling is collecting them please advise the Classroom teacher). Being on time is important to students and staff.

If at any time you arrange for someone else to collect your child from school, please inform us of these arrangements so that your child feels secure in the knowledge of how they are getting home.

- **Please Note:** School begins promptly at 8.55 am. The time before this is vital preparation time for the staff. Please assist staff to prepare for the day by not arriving before **8:30 am**.
- **Please Note:** If you wish to discuss your child's progress or other matters, please make an appointment so the teacher is able to properly attend to you concern.

ABSENCES

If you are going on holidays, or your child is ill, please contact the school in person, via phone, letter or email. An unexplained absence of two weeks means that your student's enrolment may be withdrawn. In the first instance, parents will be asked to assist with an improvement in attendance, and should the situation continue, the school will, in keeping with the school responsibilities under the Education Act, notify the appropriate authorities of the irregular attendance, and the matter will be referred to the Qld Police and Department of Families.

Police will be involved if absence are prolonged/consistent and not for a valid reason. Absence data is collected and examined to ensure absences are explained and of an appropriate nature.

The Principals discretion will be used when determining appropriate reasons for absence. *If your child is absent for any reasons they risk missing vital school work and risk failing assessment items that may be due.*

HEALTH POLICY

Children with infectious diseases will be excluded from school for specific times. If your student contracts a contagious disease please inform the school immediately. Principal's discretion will be used when deciding if the student is able to attend school or not.

VISITORS / VOLUNTEERS

All visitors to the school are requested to sign in and out of the Visitors' Register, located at the Administration Office.

A **NO SMOKING** policy exists on all Queensland Government sites. You must be 4 metres from the perimeter of the school.

All volunteers and visitors who will come in contact with students are required to have a **"Working with Children Suitability Card"**, which is to be shown to the Principal or delegate. Regular visitors or volunteers must lodge a copy of their Suitability Card with the Administration Office.

Any person who wishes to communicate with a student whilst he/she is at school must request permission from the Principal. All visitors (like staff) are bound by the DETE policies and procedures.

WORK EXPERIENCE

The Work Experience Program is completed for Year 9/10 students (must be 14 years of age). The school co-ordinates with local employers, work experience opportunities across the year. Students will be encouraged to identify careers /employment opportunities they wish to pursue and to negotiate with staff and industry employers their possible placement. SET plans will be devised and reviewed in Term One each year.

This is seen as a valuable preparation for employment and further study, requiring students to take responsibility for their punctuality, dress and communication skills with employers, the public and workmates.

Student and parents/carers will be asked to activity take on some responsibility when taking part in Work Experience e.g. contacting the employer. Failure to do so, not returning permission forms or seeking appropriate approvals may result in your child not being involved in these experiences.

HOURS OF INSTRUCTION

Parents are asked to ensure that their student is at school on time daily. Continued lateness disturbs the smooth operations of the classrooms and puts your student's learning at a distinct disadvantage.

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| Preparation Bell | 8:55 a.m. |
| School begins | 8:55 a.m. |
| Break 1 | 11:00 a.m. - 11:45 a.m. Preparation Bell at 11.40am. |
| Break 2 | 1:30 p.m. – 2:00 p.m. Preparation bell at 1.25pm. |
| School ends | 3:00 p.m. |

Timetable for all classes

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| Session 1A | 8:55am-10:00am |
| Session 1B | 10:00am-11:00am |
| Session 2A | 11:45am-12:45pm |
| Session 2B | 12:45pm-1:30pm |
| Session 3A | 2:00pm-3:00pm |

COMPLAINTS MANAGEMENT

Parents, carers and members of the wider community have the right to make a complaint or raise any concerns at any time about the decisions or actions of a school. They are also welcome to provide compliments about the performance of a school. In some circumstances, the principal will be unable to resolve the complaint to the complainant's satisfaction. A referral to Regional Office may take place in this instance.

STUDENT RESOURCES SCHEME & TEXTBOOK AND RESOURCE ALLOWANCE

Quilpie State College Student Resource Scheme (SRS) for students in high school is covered by the Textbook and Resource Allowance (TRA). Parents who opt-in to the SRS **will not** have to make a payment. Parents who opt-out will receive the TRA and be invoiced for the cost of curriculum materials which includes consumables in Manual Arts, Home Economics and the Arts.